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ABSTRACT

This directory, based on a national survey, provides information about state certification standards for school social workers. The format is a state-by-state listing which outlines information on: (1) certification by state regulation or legislation; (2) certification process; (3) for each job title, the level of certification, teaching and preparation prerequirements, length of certification validity, reciprocity, and function; and (4) source of information. (HLM)

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A SURVEY OF STATE CERTIFICATION STANDARDS FOR SCHOOL SOCIAL WORKERS, HOME-SCHOOL VISITORS, VISITING TEACHERS, AND ATTENDANCE WORKERS

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A SURVEY OF STATE CERTIFICATION STANDARDS FOR SCHOOL SOCIAL WORKERS, HOME-SCHOOL VISITORS, VISITING TEACHERS, AND ATTENDANCE WORKERS

From the beginning of school social work in 1906-07, the title, function, and preparation of personnel designated to provide social services in the schools have evolved and changed with pupil needs as perceived by school administrators, social work practitioners, and concerned citizens.[1]

Social Work is a profession representing particular expertise in human, social and community relationships. Because it represents these relationships, it is important to assess, clarify and evaluate certification standards by which this professional is expected to practice within school settings.

To help clarify and assess certification standards throughout the country, a survey was conducted. The purpose of the survey was to provide a compilation of data from the fifty state departments of education and the District of Columbia that describe specific school social work position titles, their related functions, and preparation requirements for state certification. Position titles included in the survey are "school social worker", "home and school visitor", "visiting teacher", and "attendance worker."

The following descriptions of certification standards for school social work service personnel are drawn from 1976-77 reports and are coded as (R) certification by state regulation; (L) certification by state legislation; and (X) certification by regulation or legislation is not specified. These state certification standard descriptions are presented as a resource that is readily available for easy reference.

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[1]Lela Costin, "A Historical Review of School Social Work," Monograph, Social Services and the Public Schools, Dewayne J. Kurpius and Irene Thomas (eds.), Department of Counseling and Guidance, School of Education, Indiana University, 1975, p. 6.

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[redacted]

State Certification Requirements for School Social Worker
Home-School Visitor or Visiting Teacher, and
Attendance Worker

(R) Certification by state regulation

(L) Certification by state legislation

(X) Certification by state regulation or legislation is not specified

I. State: Alabama

Certification: (L) Required for attendance officer; (but not authorized for school social worker).

Certification Process: Transcript Review; recommendation of preparing institution.

A. School Social Worker: Position title not indicated.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker:

1. Level of certification: "Supervise School Attendance"
2. Teaching requirements: Must meet requirements for a teaching certificate.
3. Preparation requirements:
   a. Meet requirements for teaching certificate.
   b. Master's degree, social work not specified, but graduate credits must be earned in residence study and include a minimum of eight (8) semester hours in social work, school attendance, and related subjects.
   c. Three (3) years successful experience as teacher, supervisor, or school administrator; within five years of certification date.
4. Valid for ten (10) years; renewable on eight (8) graduate hours, or six (6) years use.
5. Reciprocity: Available to graduates of programs approved by the NCATE (National Council for the Accreditation of Teacher Education) and NASDTEC (National Association of State Directors of Teacher Education and Certification).
6. Function:
   a. Attendance record keeping
   b. Investigate non-attendance and report.

E. Source: Letter from State Department of Education, Certification Officer; descriptive documents - Received May, 1977. (Policy in state of revision)

II. State: Alaska

Certification: "Special Services"

Certification Process: Approved Program (L); transcript; preparing institution recommendation.

A. School Social Worker:

1. Level of certification: "Special Services"
2. Teaching requirements: None
3. Preparation requirements:
   a. Successfully complete a school social work program.
   b. Bachelor's degree, social work not specified.
   c. Experience not indicated.
4. Valid for five (5) years; renewal on six (6) semester hours prior to expiration of certificate, plus evidence of satisfactory performance.
5. Reciprocity: NASDTEC (National Association of State Directors of Teacher Education and Certification) approved programs.
6. Function: Includes attendance work, but varies according to designations by school district officials.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Letter from State Department of Education, Certification Clerk; descriptive document - Received June, 1977.

III. State: Arizona

Certification: No Certification, Guidelines only (R)

A. School Social Worker: (Guidelines, only--No Certification.)

1. Level of certification recommended by guidelines: School Social Worker. (Arizona is in the process of adopting standards for certification.)
2. Teaching requirements: None
3. Preparation requirements:
   a. Master of Social Work Degree
   b. One of the following:
      (1) One year field practicum in a school, or
      (2) One year successful prior employment as a school social worker within a school system, or
      (3) Six semester hours of course work in organization, operation and philosophy of public schools.
4. Valid: Not applicable
5. Reciprocity: None
6. Function:
   a. Counseling children and parents relative to adjustment problems.
   b. Counseling regarding attendance.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Arizona Department of Education documents - Received November, 1976 (Guidelines Revised - 1976).

IV. State: Arkansas

A. School Social Worker: Reports no school social work program and no state certification.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Letter of inquiry returned with above statement added. Received May, 1977.

V. State: California

Certification: Required (Pupil Personnel Services Credential) (X)

Certification Process: Approved Program, or licensure by California agency authorized.

A. School Social Worker:

1. Level of certification: Pupil Personnel Services
2. Teaching requirements: None
3. Preparation requirements: (Two program options)
   a. Option #1
      (1) Bachelor's or Master's degree (in area of specialization)
      (2) A fifth year of study
      (3) Completion of a Commission*-approved program of supervised field experience which includes direct classroom contact and is jointly sponsored by a school district and a college.
   b. Option #2 (Open to persons holding valid license, or certificate issued by the appropriate California agency authorized by law to license such specialization in the State.)
      (1) Hold valid license.
      (2) One year's experience in Commission*-approved program of supervised field work. (May be waived if Commission finds previous field work adequate.)

   *Commission For Teacher Preparation and Licensing State of California.

4. Valid: Two years unless otherwise specified; renewable for varying periods upon completion of specific requirements.
5. Reciprocity: Available to persons meeting these specifications:
   a. Master's degree in pupil personnel services from a regionally accredited institution.
   b. Program must have included field practice with school age pupils.
   c. Hold certificate for specialty in state where preparation completed.
6. Function:
   a. Counseling individual and groups of students to facilitate improved interpersonal relationships and personal developments.
   b. Makes appropriate referrals of students to special school and community programs.
   c. Consultation with school personnel and administrators to improve the instructional environment and the planning and development of curricular tasks.
   d. Interprets community concerns re: education and social environmental factors to the school, and interprets the school purposes and goals to the community.
   e. Utilizes assessment skills in interpreting individual student needs.
   f. Understands and works effectively with individuals from a diversity of cultural and ethnic backgrounds. Includes, but not limited to, differences in race, culture, varied life styles, sex and physical abilities.

California (continued)

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker:

1. Level of certification: Pupil Personnel Services
2. Teaching requirements: None
3. Preparation requirements: California uses the approval program process for certification. The Pupil Personnel Services credential authorizes service as a school counselor, as a social worker and as an attendance officer. General preparation standards apply to these services, although the focus may vary within the preparing institution.
4. Valid: Same as for school social worker.
5. Reciprocity: Same as for school social worker.
6. Function: No differentiation indicated in the State standards for program approval for pupil personnel services.

E. Source: California Commission for Teacher Preparation and Licensing Manuals; descriptive letter from Chief of Programs - Received June, 1977.

Note: The Teacher Preparation and Licensing Law of 1970, commonly referred to as the Ryan Act, is the basic legislation dealing with the preparation and training of teachers for California public schools. The Ryan Act provides for five categories of non-teaching credentials which authorize their holders to provide specific non-classroom services to public schools. Services credentials are issued in pupil personnel services, defined to include, but not limited to, counseling, psychological services, child welfare, attendance, and school social work; administrative services, health services, library services, and clinical-rehabilitative services.

VI. State: Colorado

Certification: Required (L)

Certification Process: Approved Program

A. School Social Worker:

1. Level of certification: School social worker
2. Teaching requirements: None
3. Preparation requirements:
   a. Master's or higher degree in social work.
   b. Completed an approved graduate level school social worker program.
   c. Completed a supervised practicum or internship in community health or school health.
4. Valid: Five years; renewal upon completion of six semester hours of study in area of specialty.
5. Reciprocity: None, but graduates from other states that meet Colorado requirements can be certified.
6. Function:

   Primarily to serve as the home-school link to identify problems that interfere with learning, and to take corrective action through application of knowledge and skills in the following areas:

   a. Orientation to the role of the school social worker.
   b. Psychosocial assessment.
   c. Counseling and consultation.
   d. Social case work.
   e. Family problems.
   f. Staff cooperation and communication.
   g. Community resources and social work agencies.
   h. Child welfare laws.
   i. Research
   j. Comprehension and sensitivity to the dynamics and interrelatedness of the school, the home, and the individual child.
   k. Child growth and development with special reference to learning.
   l. Cause and effects of stress, disability, disease, and deprivation on human behavior and development, especially in those children whose learning is affected by physical, neurological, intellectual, emotional disturbances or retardation.

B. Home-School Visitor: No certification; no endorsement.

C. Visiting Teacher: No certification; no endorsement.

D. Attendance Worker: No certification; no endorsement.

E. Source: Letter from Director Teacher Education & Certification: Exerpts--Copy of state law, and section of Rules for its implementation. Received November, 1976.

VII. State: Connecticut

Certification: Required (R)

Certification Process: Transcript review or statement from preparing institution.

A. School Social Worker:

1. Level of certification: School social worker
2. Teaching requirements: None
3. Preparation requirements:

Two types of certification require different preparation.

a. Type #1 - Provisional certificate
Two options for this certificate:
(1) Master's degree in social work with a major in case work, OR
(2) The following combinations:
(a) Bachelor's degree from an approved institution
(b) Thirty (30) semester hours credit at an approved school of social work, including specialization in social case work, and field experience under supervision of approved school of social work; and
(c) Two years experience in social case work under supervision of qualified supervisor in approved family or children's agency, or two years successful teaching experience.

b. Type #2 - Standard certificate
(1) Hold provisional certificate for school social work
(2) Master's degree in social work with major in case work
(3) Three years successful experience under provisional certificate.

4. Valid: Renewable for five years on experience. Holder must qualify for standard certificate within ten years.
5. Reciprocity: Not indicated.
6. Function:
a. Counsel pupils and parents both individually and in groups whichever and/or whenever indicated.
b. Coordinate community programs and agency services with related school programs and needs.
c. Collaborate with pupil personnel staff to meet needs of pupils and parents.
d. Consult with school administration and staff as indicated.
e. Provide services of planning and placement team efforts to meet needs of pupils and parents in relation to special education.

B. Visiting Teacher:
This title is used interchangeably with "school social worker," therefore, the same information above applies to this position.

Connecticut (continued)

C. Home-School Visitor: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Copy sheet of regulations concerning this specialization from the state of Connecticut Department of Public Education. Received May, 1977.

VIII. State: Delaware

Certification: Required (L)

Certification Process: Transcript review

A. School Social Worker: Position title not indicated.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher:

1. Level of certification: Visiting Teacher

2. Teaching requirements: None

3. Preparation requirements:

Standard certification (Two options)

a. Option #1
   (1) Bachelor's degree, social work not specified
   (2) Minimum of 15 graduate semester hour credits with at least one course with emphasis in each of the following areas:

Child Development or Psychology
Behavior Problems
Social Work
Child Welfare
Education Laws

b. Option #2
   (1) Delaware teacher certificate
   (2) 3 years successful teaching experience
   (3) Recommendation by the employing district

4. Valid for five (5) years

5. Reciprocity: NASDTEC (National Association of State Directors of Teacher Education and Certification) approved programs

6. Function:
   a. Counsels parents and teachers concerning the problems of children.
   b. Counsels the child to help him make a better adjustment to the realities of the school.
   c. Assists in the placement of handicapped children.
   d. Cooperates in team efforts to find solutions to problems of school children.
   e. Completes case histories.
   f. Refers cases for more intensive clinical intervention where indicated.
   g. Maintains a continuous liaison between the school and agencies working with school children and their families.
   g. Assists in the resolution of problems of pupils' persistent tardiness or absence.

Delaware (continued)

D. Attendance Worker: Position title not indicated.

E. Source: Document-description from Delaware State Department of Public Instruction Certification of Professional Public School Personnel. Received May, 1977.

IX. State: District of Columbia, Washington, D.C.

Certification: Required (X)

Certification Process: Licensure through transcript review

A. School Social Worker

1. Level of certification: School Social Worker

2. Teaching requirements: None

3. Preparation requirements:

Minimum requirements for the Provisional Certificate
a. Master's Degree in social work from accredited graduate school of social work
b. Experience (Two options)
(1) Field work experience in a setting dealing with the problems of school-age children and their family, or
(2) One (1) year of paid professional experience in the above setting

4. Valid: Two years. Upon satisfactory completion of two year probationary period, a permanent or five year certificate is issued--it is renewable on 6 semester hours of appropriate work.

5. Reciprocity: None indicated

6. Function:

a. Counsels with children and parents around problems of school adjustment
b. Writes psycho-social assessments, or case studies when appropriate
c. Maintains a continuing relationship between the school and community agencies
d. Collaborates with network of governmental and community agencies to assist students and parents
e. Consults with principals, teachers and other school personnel about student problems

B. Attendance Worker

1. Level of certification: Attendance Officer

2. Teaching requirements: None

3. Preparation requirements: Bachelor's Degree in the Social or Behavioral Sciences plus 24 graduate credits representing a sequence of courses in: Child Welfare, Psychology, Education, Sociology

4. Valid: Same as for school social worker

5. Reciprocity: None indicated

District of Columbia, Washington, D.C. (continued)

6. Function:

   a. Investigates all absences and truances
   b. Assists parent in securing doctor's certificate for absences expected to extend a month or more due to child's illness
   c. Arranges for tutoring of child with extended illness requiring student to remain at home
   d. Locates and reports children who register in another school without a proper transfer
   e. Determines if child's absences are due to a lack of adequate health and welfare support
   f. Checks illegal employment of students
   g. Aids in referral to social agencies
   h. Prepares case material for Juvenile Court in cases to be referred to the Court due to serious cases of absenteeism and truancy
   i. Arranges for work permits for students who are under 16 years of age
   j. Investigates non-resident children who are enrolled in schools

C. Home-School Visitor: Position title not indicated.

D. Visiting Teacher: Position title not indicated.

E. Source: Documents from Board of Examiners, Public Schools of the District of Columbia - Received June, 1977.

X. State: Florida

Certification: Required (X)

Certification Process: Approved program; transcript review

A. School Social Worker

1. Level of certification: Visiting Teacher, or School Social Worker (titles used interchangeably)

2. Teaching requirements: None

3. Preparation requirements:
Four ranks of certification:

a. Rank III Certificate
(1) Bachelor's degree with major in social work and one course in school administration
or
(2) Bachelor's degree, with 30 semester hours credit in the following areas:
Basic school organization or administration
Social welfare or child welfare
Child growth and development or human behavior
Counseling or social case work
School and society

b. Rank II Certificate
(1) Master's degree with graduate major in social work
or
(2) Master's degree, with 36 semester hours specified for Rank III

c. Rank IA Certificate
Same as above, except for an additional 6 credits to be earned at the graduate level.

d. Rank I Certificate
(1) A Doctor's degree with a doctoral major in social work
or
(2) A Doctor's degree, with 42 semester hours as specified for Rank III above. At least 6 of the 42 hours to be earned at graduate level

(Note: Experience Requirements for all ranks: At least 6 semester hours of supervised school social work placement.)

4. Valid for five years and may be extended for five years upon completion of six semester hours from an approved college.

5. Reciprocity: None indicated

Florida (continued)

6. Function:

   a. Case work services to children and their families
   b. Group work
   c. Services to school student and teacher groups; collaboration e.g. interdisciplinary teams
   d. Consultation with teachers, principals, and other school personnel
   e. Involvement in policy making and curriculum change; Services to homes--working with families
   f. Services to community--liaison between school and community
   g. Research and evaluation
   h. Administration and organization of school social work program

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title used interchangeably with School Social Worker. Requirements are the same as above for school social worker.

D. Attendance Worker: Position title not indicated.

E. Source: Documents from the Commissioner of Education Office, Tallahassee, Florida - Received December, 1976.

XI. State: Georgia

Certification: Required (X)

Certification Process: Approved Program; transcript review

A. School Social Worker: Position title not endorsed, but used interchangeably with Visiting Teacher

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher:

1. Level of certification: Visiting Teacher

2. Teaching requirements: Eligibility for teaching certificate

3. Preparation requirements:

Two levels--Provisional and professional

a. Provisional
   (1) Eligibility for teacher's certificate
   (2) 15⅓ hours graduate credits in specialized school social work courses
   (3) One (1) year acceptable school experience

b. Professional - Four Plans
   (1) Plan A - Georgia Approved Program
      (a) Eligibility for teacher's certificate
      (b) Three (3) years acceptable school experience
      (c) Completion of masters degree in area of education for visiting teachers
      (d) Recommendation from Georgia institution

   (2) Plan B - Certificate on NCATE (National Council for the Accreditation of Teacher Education) Recommendations
      Same as above, plus
      Master's degree must be from regionally accredited institution (with NCATE approved program for visiting teacher or school social worker)
      Recommendation from the responsible institution.

   (3) Plan C - Based on a Master of Social Work Degree
      MSW degree from accredited institution with approved program.
      Recommended by the same institution.

   (4) Plan D - Transcript review requirements
      Two levels--Provisional and professional
      (a) Professional
         --Eligibility for teaching certificate
         --Masters degree from regionally accredited institution with graduate courses distributed as follows:
            --10 quarter hours in professional education courses applicable to
               a. the nature of the learner
               b. the psychology of learning
               c. programs of the school, and problems of the school

Georgia (continued)

--25 quarter hours in content courses especially designed for the visiting teacher or the school social worker.

--5 quarter hours in a course dealing with educational research.

--3 years of acceptable school experience.

(b) Provisional - Same as #3a, above

4. Valid: Five years. Renewable upon earning credit for two graduate courses, preferably toward specialization. Provisional certificate is valid for one year; it is renewable upon earning credit for two graduate courses in area of specialization.

5. Reciprocity: NCATE (National Council for Accreditation of Teacher Education)

6. Function:

a. Interpreting the family and community situation to the teacher and other staff members of the school
b. Providing support for and understanding of the program of the school to the family and community
c. Direct social services to children experiencing problems while attending school
d. Research

D. Attendance Worker: Position title not indicated.

E. Source: Letter and documents from the State Department of Education, Atlanta, Georgia - Received November, 1976.

XII. State: Hawaii

A. School Social Worker: Reports no school social work program and no state certification.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

XIII. State: Idaho

Certification: Required (X)

Certification Process: Transcript Review; evidence of experience if any; recommendation of the preparing institution.

A. School Social Worker:

1. Level of certification: School social worker

2. Teaching requirements: None

3. Preparation requirements: (Two options)

a. Option #1
(1) Master's of Social Work Degree from an institution approved by the State Board of Education

b. Option #2
(1) Master's degree in either of the following: guidance and counseling, sociology, psychology
(2) One year (30 semester hours) of graduate work in social work education which could include course work in all of the following areas:
Understanding the Individual
Casework Method
Field Placement
Social Welfare Programs and Community Resources
Research Methods

4. Valid: Five years and is renewable

5. Reciprocity: Not indicated

6. Function:

a. Counseling children and parents concerning school adjustment problems.
b. Referring family to appropriate social agency when indicated.
c. Interpreting the community concerns to the school and interpreting the school purposes to the community.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Manual from the Idaho State Department of Education concerning certification standards for professional school personnel in the state of Idaho - Received May, 1977.

XIV. State: Illinois

Certification: Required (L) for School Service Personnel with endorsement for School Social Worker

Certification Process: Transcript review

A. School Social Worker:

1. Level of certification: School Service Personnel Certificate

2. Teaching requirements: None

3. Preparation requirements:

a. Master of Social Work Degree from a graduate school of social work accredited by the Council on Social Work Education

4. Valid: Four years. Renewable upon successful work experience

5. Reciprocity: None indicated for school social workers

6. Function:

a. Participates in the identification and solution of school problems.
b. Consults with the classroom teacher to help the teacher better understand and work with particular children or manage particular classes of children.
c. Organizes and/or participates in in-service training programs.
d. Consults with administrators and teachers on broad areas of mental health.
e. Participates in the development of services which are needed in the community.
f. Represents the school in the social concerns of the community.
g. Interprets school social work services to the community.
h. Disseminates information to student groups.
i. Supervises student school social workers.
j. Participates in school research.
k. Serves as a liaison between school and families and community agencies.
l. Participates in professional social work organizations and attends regional and national conferences.
m. Practices group work with students.
n. Works with parents as individuals or in groups.
o. Works with family groups.
p. Participates in case conferences with other school specialists (guidance counselors, school psychologists, nurses, etc.).
q. Practices individual casework with students.
r. Works with non-educational specialists (physicians, psychologist, psychiatrists, etc.).
s. Contributes literature to the field of school social work.

Illinois (continued)

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Material from the Illinois State Board of Education - Manual and descriptive documents - Received May, 1977.

XV. State: Indiana

Certification: Required (L)

Certification Process: Transcript review for School Services Standard License-Social Worker

A. School Social Worker:

1. Level of certification: School Services Standard License-Social Worker

2. Teaching certification: None

3. Preparation requirements:

Two types of certification require different preparation.

a. Type #1 - School Services Standard License-Social Worker
   (1) MSW degree from CSWE (Council on Social Work Education) accredited school of social work
   (2) Specialized course work, knowledge, competencies:
      (a) Social work theory
      (b) Social work methods
      (c) Community organization
      (d) Psychology and family counseling
      (e) Administration
   (3) Recommended by the accredited institution where approved program was completed

b. Type #2 - Professionalization
   Complete three (3) years as social worker in accredited schools, subsequent to standard license.

4. Valid: Five years. Renewable until the necessary experience to become professionalized has been gained.

5. Reciprocity: CSWE (Council on Social Work Education) approved Social Work school

6. Function:

a. Liaison to community resource agencies and services
b. Coordinator of above services
c. Consult with school personnel, parents, other professionals
d. Serve as child advocate in school and pupil related problems
e. Serve as Attendance Worker

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker:

1. Level of certification: School Services Standard License-Attendance Worker

2. Teaching certification: None

Indiana (continued)

3. Preparation requirements:

Two types of certification require different preparation.

a. Type #1 - School Services Standard License-Attendance Worker
Three options for this certificate:
(1) Option #1 - A Standard or Professional License in Early Childhood, Kindergarten - Primary, Elementary, Junior High - Middle School, Secondary or All Grade Education.

(2) Option #2 - A baccalaureate degree with a major in social work or a related field such as human services, psychology, sociology or urban education from an accredited institution.

(3) Option #3 - A master's degree in social work from an accredited institution.

Note: In addition, the candidate must have the approval of the Division of Teacher Education and Certification and the approval of the State Attendance Officer of the State of Indiana.

b. Type #2 - Professionalization
(1) Three (3) years experience as Attendance Worker subsequent to licensing.
(2) Completed master's degree in appropriate field from regionally accredited institution.
(3) Completed graduate course work in
(a) human relations
(b) social work
(c) awareness of minority
(d) school law
(e) counseling
(f) health
(g) psychology
(4) Recommended by graduate school

4. Valid: One five year period upon completion of 12 semester hours of graduate work toward professionalization of this license at an institution accredited to offer graduate programs in teacher education or social work and with recommendation of institution where credit was earned.

5. Reciprocity: NCATE (National Council for the Accreditation of Teacher Education)

6. Function: Serve as attendance worker in Kindergarten thru 12th grade, or entire school district.

E. Source: State Department of Education, Division of Teacher Education and Certification of Indiana. Copies of requirements and letter - Received June, 1977.

XVI. State: Iowa

Certification: Required (L)

Certification Process: Transcript review; Approval Program

A. School Social Worker:

1. Level of certification: School Social Worker

2. Teaching certification requirements: None

3. Preparation requirements:

a. Master's of Social Work degree
b. Statement of Professional Recognition (must submit official transcript showing completion of the MSW; and a letter from the potential employer requesting issuance of Statement of Professional Recognition
c. Supervised practicum in school social work in school setting

Note: Quality program of preparation should provide:
a. Emphasis in social work methods and case management
b. Study and observation of exceptional children
c. Understanding of local, state and national agencies serving exceptional children and youth
d. Group and individual counseling and consultation methods
e. Methods of family support and assistance
f. Understanding the social systems affecting pre-school and school-age children
g. Supervised practicum in school social work in school setting
h. Contemporary and professional ethics and legal issues
i. Program approval by the Council on Social Work Education

4. Valid: Ten years. Renewable (to permanent status) upon completion of a 2 semester hour course in either American history or American government.

5. Reciprocity: None indicated for social workers

6. Function:

a. Serve children requiring special education programs
b. Serve children through group or individual casework practice
c. Consultation with school personnel
d. Counseling with parents and pupils
e. Provide prevention and identification services to pupils who are handicapped in obtaining an education

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

Iowa (continued)

D. Attendance Worker: Position title not indicated.

E. Source: Department of Public Instruction, Des Moines, Iowa. 1976-77. Publication of "Personnel Approval Standards and Training Program Criteria" - Received December, 1976.

XVII. State: Kansas

Certification: Required (R)

Certification Process: Transcript Review; recommendation by the preparing institution; personal and character references.

A. School Social Worker:

1. Level of certification: School Social Worker (under the Special Education certification section)

2. Teaching certification requirements: A specially coded teaching certificate is issued for school social worker

3. Preparation requirements:

a. Master's of Social Work degree in an accredited School of Social Work
b. Thirty (30) graduate credit hours (included in the MSW program) in:
(1) Courses in the area of medical, educational and psychological aspects of the individual child
(2) Courses covering content concerning the physical, emotional and intellectual forces affecting the child's growth and development
c. Two hundred (200) clock hours field experience in school setting

Note: In 1980, Kansas will certify all school personnel under program approval arrangement. Also, persons trained in school social work, but not as teachers, receive coded certificates limited to "School Social Work Only."

4. Valid: One (1) year successful service as a school social worker for permanent (3 year) certification

5. Reciprocity: None

6. Function:

a. Provision of direct services to parents or children
(1) Assists in establishment of trust relationships with parents
(2) Assists in communication between parent and school and vice versa--mediation
(3) Assists family and school in utilization community resources
(4) Follow up on cases referred to another agency
(5) Member of multi-disciplinary team; provides comprehensive evaluation
(6) Provides individual counseling to students and parents
(7) Group work with parents
(8) Assists transition process of child from institutional placement to the community
(9) Serves on Regional Evaluation Teams for the Visually or Hearing Impaired

Kansas (continued)

b. Maintains communication with and provides consultation to school personnel
   (1) Provides information re community to help improve school-child relationships
   (2) Consults with administrators or other school personnel concerning social and cultural factors contributing to pupil problems in the school system
   (3) Participates in formulation of policies to improve school learning climate
   (4) Provides in-service training related to special needs of children
c. Assists in effective school and community cooperation

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Certificate Handbook, State of Kansas. May 1, 1975. Documents from Kansas State Department of Education; Special Education; Procedures for Receiving Approval as a School Social Worker, dated July, 1977 - Received August, 1977.

XVIII. State: Kentucky

Certification: Required (L)

Certification Process: Transcript review. Statement from preparing institution of satisfactory completion of an approved program.

A. School Social Worker:

1. Level of certification: School social worker (Provisional)

2. Teaching certification requirements: None

3. Preparation requirements: (Three plans)

a. Plan #1

(1) Bachelor's Degree including:

(a) General education component (coinciding with standards in general education component of Teacher Preparation)

(b) Professional education component (Two options)

1. Option #1

Thirty (30) semester hours major in school social work consisting of six areas of study:

1) Philosophy, organization and administrative relationship of the school social work services
2) Appraising, assessment and understanding the individual: study of human growth and development; case study; management of records; recording
3) Social case work and group techniques to include group dynamics
4) Utilization of community resources in school social work
5) Education information: philosophy of education, history of education, curriculum
6) Supervised practice in school social work

2. Option #2

One year of graduate study from the approved curriculum for social workers earned at an accredited school for professional social workers totaling at least 24 graduate credits.

b. Plan #2 (Valid for one (1) year)

(1) Bachelor's degree

(2) Six (6) semester hours credit from approved curriculum for school social work

(3) Professional commitment by the applicant and agreement from prospective employer to provide time for earning additional college credits at minimum rate of 6 semester hours per year, until school social work program of preparation is completed.

Kentucky (continued)

c. Plan #3
   (1) Bachelor's degree
   (2) Teaching certificate (regular--for elementary, middle or high school level)
   (3) Eighteen (18) semester hours credit (including school social work practicum) from a school social work curriculum emphasizing professional education component for school social work

4. Valid: Ten (10) years. Renewable for ten year period upon completion of a planned 5th year program for school social work.

5. Reciprocity: Available to applicants who have completed accredited institutional programs for school social work certification.

6. Function:
   a. Counsels with parents and students individually and in groups
   b. Serves as liaison between the school and outside agencies
   c. Provides study of family situation for evaluation and recommendations
   d. Participates with other members of the pupil personnel team in case conferences and regular staff meetings
   e. Completes psychosocial studies for evaluation purposes of case studies

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position abolished in 1968.

D. Attendance Worker: Position title not indicated.

E. Source: Documents from the Commonwealth of Kentucky, Department of Education, Bureau of Instruction, Division of Teacher Education and Certification, Frankfort, Kentucky 40601 Received November, 1977.

XIX. State: Louisiana

Certification: Required (R)

Certification Process: Endorsement by approved institution and transcript analysis.

A. School Social Worker: Position title not indicated.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher:

1. Level of certification: Visiting Teacher

2. Teaching certificate requirements: Valid Louisiana teaching certificate is required.

3. Preparation requirements: (Two types)

a. Type #1 - Minimum certification
(1) Bachelor's degree
(2) Five (5) years successful school experience, three years of which during five year period preceding appointment to the visiting teacher position.

or

Three years of successful school experience and two years experience in guidance clinics, social case work or mental hygiene clinics.

b. Type #2 - Standard certificate
(1) Master's degree (social work not specified)
(a) Twelve (12) hours in professional education (including six hours in principles of guidance and visiting teacher work)
(b) Twelve (12) hours in the following courses:
--psychology
--social work
--sociology

4. Valid: One year for "minimum" certificates. Renewable upon completion of six hours graduate credit toward standard certificate.
"Standard" certificate valid for life for continuous service.

5. Reciprocity: None

6. Function:

a. Attendance problems
b. Counsel children
c. Supervise child welfare, attendance and/or visiting teachers (provided the applicant has nine semester hours in supervision and administration courses)

Louisiana (continued)

D. Attendance Worker: Position title indicated, but not certified.

E. Source: Louisiana State Department of Education manual "Louisiana Standards for State Certification of School Personnel" issued by Louisiana Superintendent of Public Education--1976 - Received May, 1977.

XX. State: Maine

Certification: None

State Department of Educational and Cultural Services is presently working on an area for certification as it relates to the school social worker, but not enough accomplished to send out information.

Certification Advisory Committee, in conjunction with the State Board of Education, is presently studying the standards as presented by the school social workers.

No plans in the near future to certify school visitors or the visiting teacher, and attendance officers.

Source: Letter from the State of Maine, Department of Educational and Cultural Services - Received November, 1976.

XXI. State: Maryland

Certification: Required (L)

Certification Process: Transcript Review

A. School Social Worker:

1. Level of certification: Pupil Personnel Worker

2. Teaching certification requirements: Yes

3. Preparation requirements: (Three options)

a. Option #1
(1) Master's degree in pupil personnel or a related field such as:
(a) counseling and/or guidance services
(b) early childhood education
(c) elementary education
(d) human growth and development
(e) secondary education
(f) sociology or social work
(g) special education
(h) administration and supervision
(i) psychology

b. Option #2
(1) Thirty (30) post-baccalaureate semester hours relevant to pupil personnel work
(2) Fifteen (15) semester hours shall be earned in graduate level credit awarded by an accredited institution
(3) A maximum of 15 semester hours may be earned in in-service programs approved by the State Superintendent of Schools

c. Option #3
Has completed a planned program of at least 30 semester hours of in-service education relevant to pupil personnel work developed and implemented by the local school unit and approved by the State Superintendent of Schools.

Note: In addition to or as part of a, b, or c above are the following requirements:

--One three-semester hour graduate, upper-division undergraduate, or state approved in-service course in seven areas:
(1) school law
(2) counseling methods (group and/or individual)
(3) juvenile delinquency
(4) human relations
(5) early childhood growth and development or adolescent psychology
(6) dynamics of the family or societal forces and cultural changes (ethnic and racial groups)
(7) testing (group and/or individual)

--Three years satisfactory teaching
or
Two years of related experience (upon recommendation of local school superintendent)

Maryland (continued)

4. Valid: Not specified

5. Reciprocity: Not indicated for social workers

6. Function:

   a. Counseling with children and parents around school related problems
   b. Consulting with school personnel
   c. Work with special education programs
   d. Work with groups of children, parents and/or school personnel

B. Home-School Visitor: Position title not indicated

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Letters and descriptive documents from the Maryland State Department of Education - Received June, 1977.

XXII. State: Massachusetts

Certification: Required (L)

Certification Process: Transcript Review

A. School Social Worker*: Position title not certified by Massachusetts State Department of Education.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker:

1. Level of certification: Supervisors of Attendance

2. Teaching certification requirements: None

3. Preparation requirements:

a. Bachelor's degree
(A minimum of 18 semester hours in psychology, guidance and/or social work is required at an accredited four year college.)

b. Two (2) years satisfactory full-time paid experience in any of the following areas:
(1) school teacher
(2) guidance counselor
(3) health, welfare or social worker
(4) attendance parole officer

Note: Major responsibility during these two years must have been working with juveniles and/or in home investigations.

OR, in lieu of experience under "b"

c. Master's degree in any of the following areas:
(1) Psychology
(2) Guidance
(3) Social work
(A minimum of 18 semester hours is required in any one of the above areas under "c")

4. Valid: Permanent certification

5. Reciprocity: None indicated.

6. Function:

a. Counsel child and/or parent around attendance problems
b. Supervise attendance worker aides

E. Source: Letters and documents from the Commonwealth of Massachusetts, Department of Education, Bureau of Teacher Certification and Placement - Received May, 1977.

*School social workers in Massachusetts are called Adjustment Counselors and are not certified by the Massachusetts Department of Education.

XXIII. State: Michigan

Certification: Required (L)

Certification Process: Approval Program

A. School Social Worker:

1. Level of certification: School Social Worker

2. Teaching certification requirements: None

3. Preparation requirements: (Temporary approval)

a. Master of social work degree approved by the State Board of Education including
(1) Methods courses
(Skills in interpersonal relationships, psychosocial assessments, systems analysis, research)
(2) Five hundred (500) clock hours supervised social work practicum

b. Written recommendation from the approved university school of social work training program

4. Valid: Full or permanent certification is contingent upon:
a. Satisfactory completion of one year as employed school social worker
b. Supervision from fully approved school social worker during that year
c. Written documentation from the employing school district of satisfactory work for the year

5. Reciprocity: None indicated for school social workers

6. Function:

a. Identify problems and situations interfering with ability of children to make optimal use of the educational experience
b. Provide a problem-solving service to children and their families, through individual, group, and community social work methods, so as to enable those served to cope with problems adversely affecting the ability of children to make optimal use of the educational experience
c. Serve as liaison between the school, the home, and the community in building and maintaining positive relationships
d. Collaborate with principals, teachers, and other school personnel to improve use of existing school programs and procedures, as well as to plan and implement new programs and procedures related to the educational, social, and emotional needs of children
e. Coordinate or serve as a member of diagnostic teams and educational planning and placement committees and provide biological, psychological, and sociological assessment information related to planning for children with adjustment problems

Michigan (continued)

f. Serve as consultant to basic classroom program personnel for the emotionally impaired, and provide direct therapy and intervention services for children identified as emotionally impaired
g. Participate with school staff in altering situations adversely affecting the personal, social-emotional, and academic development of children
h. Foster professional development through in-service education of school social work staff, including interns, paraprofessionals, and volunteers, and through planning, conducting, and participating in workshops for these and other school personnel

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Letters and descriptive documents including excerpts of the Michigan Compiled Laws pertaining to school social work. Received June, 1977.

XXIV. State: Minnesota

Certification: Required (L)

Certification Process: Recommendation from preparing institution; transcript review

A. School Social Worker:

1. Level of certification: School Social Worker

2. Teaching certification requirements: None

3. Preparation requirements: Two types

a. Type #1 (School Social Worker I)
(1) Bachelor's degree from regionally accredited college or university
(2) Major in any one of the following:
(a) social work
(b) social welfare
(c) pre-social work
(d) sociology
(e) psychology
(3) Two (2) years satisfactory experience in a social service position in a social service agency

b. Type #2 (School Social Worker II)
(1) Master's degree in social work from program approved by state department of education and accredited by the Council on Social Work Education
(2) Experience in any one of the following patterns:
(a) field work in a school setting
(b) one year of experience as a school social worker
(c) two years of experience as a social worker

4. Valid:
a. Two years for Social Work I; renewable upon satisfactory performance under supervision of a licensed Social Worker II person.

b. Two years for Social Worker II; renewal contingent upon two years of satisfactory experience as a school social worker

5. Reciprocity: Not indicated for school social workers

6. Function:
a. Counsel parents and children concerning problems interfering with child's attainment of a satisfactory education
b. Interpret school program to the community and vice versa. Serve as a liaison between school, community resources and home.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

Minnesota (continued)

D. Attendance Worker: Position title not indicated.

E. Source: "Teacher Licensing Handbook," State of Minnesota, Department of Education, 1976 Revised edition - Received May, 1977.

XXV. State: Mississippi

Mississippi State Department of Education does not certificate school social workers, home-school visitors, visiting teachers or attendance workers.

Source: Mississippi Department of Education, Office of Teacher Certification - Received May, 1977.

XXVI. State: Missouri

No type of certification in Missouri for school social workers or any related titles of school social service personnel. When social workers are employed in the schools, they are paid from incidental funds, and they are not certificated.

Source: Letter from the State of Missouri, Department of Elementary and Secondary Education - Received May, 1977.

XXVII. State: Montana

Certification: Required (L)

Certification Process: Transcript Review; recommendation of preparing institution

A. School Social Worker:

1. Level of certification: Approved under Special Education Program

2. Teaching certification requirements: None

3. Preparation requirements: Minimum of a Master's of Social Work degree

4. Valid: Not indicated.

5. Reciprocity: None indicated for school social workers

6. Function:

a. Counsel with children and parents
b. Write diagnostic family and child history
c. Consult with teachers and other personnel concerned with special education problems

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: "Special Education Rules and Regulations Reference Manual" pamphlet which incorporates certification policies adopted by Montana's Board of Public Education as of April, 1975 - Received June, 1977.

XXVIII. State: Nebraska

Certification: Required (R)

Certification Process: Approval Program

A. School Social Worker:

1. Level of certification: Special Services

2. Teaching certification requirements: None

3. Preparation requirements:

a. Master's of Social Work degree (minimum qualifications)
b. Completion of a Preparation Program: 12 graduate credit hours within the MSW degree in the following areas:
(1) History and Philosophy of Education
(a) Foundation of Modern Education
(b) Philosophy of Education
(c) Sociology of Education
(d) Contemporary Educational Trends

(2) Educational Administration
(a) School law and legal provisions for child welfare
(b) School Public Relations

(3) Educational Psychology and Measurements
(a) Educational Measurements and Evaluation
(b) Psychology of Exceptional Children
(c) Maladjusted Children in the School

(4) Practicum experiences
(a) Interpersonal skills
(b) Research
(c) Community analysis

4. Valid: From one to ten years depending upon rank

5. Reciprocity: Requirements for reciprocal certification are the same as those indicated for a particular certificate.

6. Function:

a. Psychosocial assessment and community problem assessment
b. Social work practice, including counseling with individuals, families, small groups of unrelated persons, and work with community representatives
c. Staff cooperation and communication, to include the rendering and using of consultation
d. Utilization of community resources including social service agencies
e. Policy analysis and participation in policy planning

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Printed matter from the State of Nebraska Department of Education - Received November, 1976.

XIX. State: Nevada

Certification: Required (R)

Certification Process: Transcript review

A. School Social Worker:

1. Level of certification: School Social Worker

2. Teaching certification requirements: None

3. Preparation requirements: (Two types)

a. Type #1 - School Social Worker
Master of Social Work degree from a college or university accredited by the Council on Social Work Education

b. Type #2 - Professional School Social Worker
(1) Meet requirements for school social worker endorsement
(2) Completion of (a) or (b) or (c)
(a) Certificate for teaching at elementary or secondary levels in Nevada public schools
(b) Internship as part of professional preparation (a minimum of 240 clock hours duration)
(c) Three years of verified experience in school social services

4. Valid: Six years. Renewable upon six semester hours credit or the equivalent (Applies to Type #1 and Type #2)

5. Reciprocity: None indicated for school social worker

6. Function: (Functions vary in emphasis depending upon school district's needs.)

a. Counsel children and parents around school problems
b. Consult with school personnel
c. Interpret school and community related programs to parents

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: "Nevada Teacher Certification Requirements"--a brochure published by the Nevada Department of Education, dated September, 1974. Descriptive letters - Received June, 1977.

XXX. State: New Hampshire

Certification: Required (R)

Certification Process: Approved Programs and/or transcript review; recommendation from preparing college.

A. School Social Worker:

1. Level of certification: School Social Worker

2. Teaching certificate requirements: None

3. Preparation requirements:

Bachelor's degree in Social Work from a college or university approved by the New Hampshire Post Secondary Education Commission.

4. Valid: Three years. Renewal upon presentation of evidence of satisfactory professional growth e.g. course work, exceptional performance.

5. Reciprocity: None indicated for school social worker

6. Function:

a. Counseling with children, parents and school personnel as indicated
b. Serve as liaison between school and community

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: A manual entitled "Certification Standards for Educational Personnel in New Hampshire," by the New Hampshire State Board of Education, dated July, 1974. Letter from the New Hampshire Department of Education - Received July, 1977.

XXXI. State: New Jersey

Certification: Required (L)

Certification Process: Transcript review

A. School Social Worker (visiting teacher):

1. Level of certification: Educational Services

2. Teaching certification requirements: None

3. Preparation requirements:

a. Bachelor's degree from an accredited or approved institution
b. Experience in one of the following areas:
(1) Three years successful teaching
(2) Three years of approved social work experience
(3) Three years of combined social work and teaching experience
(4) Master's degree from an accredited school of social work
c. Successful completion of one of the following:
(1) An approved program--college curriculum approved by the New Jersey State Department of Education
(2) Twenty-four (24) semester hours credit in each of the following areas:
(a) Psychology: including educational psychology, general psychology, psychology of adolescence, child growth and development, and psychology of the atypical child
(b) Education: including philosophy of education, history of education, principles and methods of teaching, and curriculum study
(c) Sociology and Social Problems: including study dealing with delinquency, poverty, interracial and intercultural problems
(d) Social Case Work: introductory and advanced, including principles and practices in social case work, interviewing, and methods and skills in diagnosis
(e) Mental Hygiene and Social Psychiatry: including dynamics of human behavior and psychopathology
(f) Medical information: including the function of the social worker in health problems
(g) Community Organization and Public Welfare Services: including a study of the present legislation dealing with the care and protection of dependent, neglected, handicapped, and delinquent children and adults

(3) Masters degree in social work from an accredited institution

4. Valid: Not indicated.

5. Reciprocity: None indicated for social workers

New Jersey (continued)

6. Function: Area of emphasis differs among various school districts.

   a. Counsel with children and parents
   b. Consult and collaborate with school personnel
   c. Community involvement on school related problems

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title and descriptions are interchangeable with "school social worker" position title.

D. Attendance Worker: Position title not indicated.

E. Source: Documented printed matter from the State of New Jersey Department of Education, Bureau of Teacher Education and Academic Credentials - Received June, 1977.

XXXII. State: New Mexico

Certification: Required (L)

Certification Process: Transcript review

A. School Social Worker:

1. Level of certification: School Social Worker

2. Teaching certification requirements: None

3. Preparation requirements: (Three types)

a. Type #1 - Five Year School Social Worker Certificate
(1) Bachelor's of Social Work or Master's of Social Work degree from college or university accredited by New Mexico State Board of Education
(2) Recency credit of eight semester hours in appropriate area
(3) One year paid school social work experience (within five years of filing application) confirmed by letter from employing school district

b. Type #2 - Ten Year Professional School Social Worker Certificate
(1) Master's degree in social work from institution of higher education approved by New Mexico State Department of Education
(2) Recency credit of eight semester hours in appropriate area within five years of filing application
(3) Three years paid school experience within five years preceding date of application and certified by letter from employing agency

c. Type #3 - One Year School Social Worker Certificate
Must meet all requirements for Type #1, or Five Year Certificate, except the one year of paid school social work experience during the previous five year period.

This One Year Certificate is issued only upon written request of a local school district.

4. Valid:

Type #1, or Five Year Certificate, is valid for five years and renewable upon completing eight semester hours of credit during five year period preceding application for renewal.

Type #2, or Ten Year Professional Certificate, is valid for ten years and renewable for 10 years provided eight semester hours credit was earned during ten year period preceding application for renewal.

Type #3 - Valid for one year. Renewal not specified.

5. Reciprocity: None indicated.

New Mexico (continued)

6. Function:

   a. Work with child, family and school personnel around school adjustment problems
   b. Work in community through interpreting school program
   c. Research problem areas for study purposes and program development

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Printed document from the New Mexico Department of Education - Received January, 1977.

XXXIII. State: New York

Certification: Required (L)

Certification Process: Approval Program

A. School Social Worker:

1. Level of certification: Pupil Personnel Service

2. Teaching certification requirements: None

3. Preparation requirements: (Provisional certificate)

a. Bachelor's degree from regionally accredited institution of higher education
b. Thirty (30) semester hours of graduate study including a supervised internship in the field of social work

4. Valid: Five years. May become permanent upon completion of 30 semester hours of graduate study in the field of social work.

5. Reciprocity: Interstate Certification Project

6. Function:

a. Works directly with pupils, parents, individually and in groups, concerning social and emotional problems affecting the child's education
b. Works indirectly on behalf of pupils through consultation with school staff, referral to agencies, services to parents, participation in curriculum planning designed to alter pupil's environment
c. Identifies trends in the behavior, concerns and climate within school population for use in consultation and planning with pupils and appropriate school personnel for the benefit of all pupils
d. Serves as a liaison between school and community agencies and works to develop other needed community services
e. Conducts on-going evaluation of social work program

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title is stated as "School Attendance Teacher"

1. Level of certification: Pupil Personnel Service

2. Teaching certification requirements: None

3. Preparation requirements:

a. Bachelor's degree from regionally accredited institution of higher education
b. Six (6) semester hours (in addition to, or included in B.A. degree) of professional education appropriate to function of school attendance teacher

New York (continued)

4. Valid: Five years. May become permanent upon completion of a master's degree in pupil personnel service or 30 semester hours in the area of pupil personnel services.

5. Reciprocity: Not indicated.

6. Function: Attendance work - Investigate, counsel pupils and parents around attendance problems

E. Source: New York State Education Department, Bureau of School Social Services. Documents and letters - Received November, 1976.

XXXIV. State: North Carolina

Certification: Required (L)

Certification Process: Transcript review and evaluation of work experience

A. School Social Worker:

1. Level of certification: School Social Services

2. Teaching certification requirements: None

3. Preparation requirements: (Two types)

a. Type #1 - SWG, School Social Service Worker
Complete one of the following requirements:

(1) Master's of Social Work degree from an accredited school of social work. Plus, experience in one of the following areas:

(a) One semester of successful field experience in a school setting

(b) One year's teaching experience

(c) One year of successful experience in an agency serving children and youth

(2) Master's degree in a related field, i.e.
--Education
--Psychology
--Counseling
--Sociology
Plus, additional training to include preparation equivalent to a Master's degree in social work.

(3) Master's degree in social work, but without experience may attain provisional certification not to exceed one year.

b. Type #2 - SWA, School Social Service Worker
Complete one of the following requirements:

(1) Bachelor's of social work degree from an approved undergraduate college
Plus, experience in one of the following areas:
--Complete a semester of successful experience in a school placement
--Successful completion of six months experience in an agency serving children and youth

(2) Bachelor's degree from accredited college, plus three years successful social work experience with the last year being under supervision of an SWG positioned personnel or a person approved by the State Department of Public Instruction

(3) Bachelor's degree without three years experience in School Social Services. Individual must complete one year of successful work experience under supervision of SWA person and must attain continuous credits until the equivalent of a Bachelor's of Social Work is attained, at which time the provisional will be changed to regular SWA certificate.

North Carolina (continued)

4. Valid: SWG and SWA certificates are valid for five years and renewable every five years.

5. Reciprocity: Not indicated.

6. Function:

   a. Problems of attendance
   b. Court representatives of the school
   c. Coordinator of treatment planning (within the school) and with social agencies
   d. Assistance in planning appropriate classroom placement of children
   e. Increasing the effectiveness of learning experience for children
   f. Interpreting cultural differences to schools
   g. Assessing and seeking to improve the needs of children emotionally, financially, physically, and socially
   h. Interpretation of the learning experience and school to community groups. the legislature, school boards, courts, and other social agencies
   i. Working with teachers and school staff when children present learning problems or make learning a problem for others
   j. Maintenance of records and statistics
   k. Coordinating interdisciplinary approaches to learning with the school

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Printed documentation - Division of Certification
North Carolina State Department of Public Instruction
"School Social Services Certification Standards" -
Received November, 1976.

XXXV. State: North Dakota

Certification: None

The state of North Dakota certifies only teaching fields. There is no certification for school social workers, visiting teachers, home and school visitors or attendance workers.

Source: Letter from The State of North Dakota, Department of Public Instruction, Bismarck, North Dakota. Copy of North Dakota guidelines for professional certification of educators in elementary and/or secondary education - Received June, 1977.

XXXVI. State: Ohio

Certification: Required (L)

Certification Process: Transcript Review

A. School Social Worker: Position title not indicated.

B. Visiting Teacher:

1. Level of certification: Visiting Teacher

2. Teaching requirements: None

3. Preparation requirements:

Three types of certification require different preparation.

a. Type #1 - Provisional
(1) Master's degree (major not specified) but must include 14 semester hours of graduate work distributed in the following areas:
(a) Human growth and development
(b) Psychology of exceptional children
(c) Educational Psychology
(d) Testing and Measurements
(e) Pupil Personnel Services
(f) Counseling principles, or social casework
(g) Ohio school law, family counseling, community organization, or juvenile delinquency

(2) Experience (two options)
(a) One year satisfactory experience as classroom teacher, school psychologist, school counselor, or school social worker

OR

(b) One semester of full-time internship in a school setting under supervision of a certificated visiting teacher in cooperation with an approved college or university program

b. Type #2 - Professional
(1) Provisional visiting teacher's certificate
(2) Twenty-seven (27) months of satisfactory experience as a visiting teacher under the provisional visiting teacher's certificate

c. Type #3 - Permanent
(1) Professional visiting teacher's certificate
(2) Forty-five (45) months of satisfactory experience as a visiting teacher under the professional visiting teacher's certificate
(3) Complete two (2) additional graduate courses in area of pupil personnel services since the granting of initial visiting teacher's certificate

Ohio (continued)

4. Valid:

   Type #1, Provisional - Five years upon evidence of satisfactory experience as visiting teacher within the five year period, or by completing six semester hours of refresher training in the area.

   Type #2, Professional - Five years. May be renewed upon evidence of satisfactory experience as a visiting teacher.

   Type #3, Permanent - Note c-(1), c-(2), c-(3) above.

5. Reciprocity: Not indicated.

6. Function:

   a. Work with pupils who are experiencing difficulty with school adjustment
   b. Work in collaboration with teachers and other school personnel to solve pupil adjustment problems
   c. Integrate school and community services for benefit of child

C. Home-School Visitor: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: "Laws and Regulations Governing Teacher Education and Certification", Effective January 1, 1972. Pupil Personnel Services. State Department of Education. Division of Teacher Education and Certification. Ohio Departments Building; Columbus, Ohio - Received March, 1976.

XXXVII. State: Oklahoma

Certification: Required (L)

Certification Process: Approved program; or transcript review

A. School Social Worker (Referred to as Visiting Counselor)

1. Level of certification: Visiting Counselor

2. Teaching certificate requirements: None

3. Preparation requirements: (Two types)

a. Type #1 - Provisional
(1) Meet one of the following alternatives:
(a) Two years experience as a classroom teacher
(b) Graduate from an accredited school of social work
(c) One year work in accredited school of social work, plus one year experience as a professional social caseworker in an agency*
(d) One year work in accredited school of social work plus one year experience as classroom teacher*

(2) Sixteen (16) semester hours in each of the following areas, provided that eight (8) of these semester hours is at the graduate level, including a minimum of one graduate course in the field of social work.
(a) Foundation, issues and problems of education
(b) Human growth and development
(c) Special education; exceptional child; guidance and counseling; psychology of learning; advanced tests and measurements. Must include a general course in the area of the exceptional child, plus work in two or more of the other areas listed.

b. Type #2 - Standard
(1) Six (6) semester hours of American History and Government
(2) Two full years of satisfactory experience as a visiting counselor
(3) Meet one of the following alternatives:
(a) Two years of experience as a classroom teacher
(b) Graduate from accredited school of social work
(c) One year work in accredited school of social work, plus one year experience as a professional social caseworker in an agency*
(4) Complete not fewer than eight semester hours of graduate work in social work which shall include social casework with field experiences recommended

*One year work in accredited school of social work shall include twenty-eight (28) hours of social work courses including social casework and supervised field work experience.

(5) Complete an approved program in addition to above requirements, eighteen (18) semester hours of professional education to include work in each of the following areas provided that ten (10) semester hours of this work must be at graduate level:
(a) Foundation, issues and problems of education
(b) Human growth and development
(c) Special education; exceptional child, guidance and counseling; psychology of learning; advanced tests and measurements. Must include a general course in the area of the exceptional child, plus work in two or more of the other areas listed.

4. Valid: Not indicated.

5. Reciprocity: None indicated.

6. Function:

a. Counsel with parents, pupils
b. Collaborate as team member with school staff and pupil personnel members

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: A 1975 "Teacher Education, Certification and Assignment Handbook," by the State Department of Education, Oklahoma City, Oklahoma - Received November, 1976.

XXXVIII. State: Oregon

Certification: None

The State of Oregon does not have certification for school social worker, home-school visitor, and attendance worker.

Source: State Department of Education, letter and manual entitled "Oregon Rules for Certification of Teachers, Specialists, and Administrators" - Received May, 1977.

XXXIX. State: Pennsylvania

Certification: Required (X)

Certification Process: Either transcript review or approved program

A. School Social Worker: Position title not indicated.

B. Home and School Visitor:

1. Level of certification: Home and School Visitor - Provisional

2. Teaching requirements: None

3. Preparation requirements:

a. Bachelor's degree from a state approved college or university with completed studies in the following areas (a single course may satisfy more than one area depending upon content):
(1) Social casework
(2) Community resources, social and welfare agencies
(3) Group dynamics or interpersonal relations
(4) Family living or family problems

b. Three years successful professional service with public schools

OR

Completion of the following professional education sequence:
(1) Organization, administration and operation of public schools
(2) School curriculum
(3) School law
(4) School-community relations
(5) Educational psychology
(6) Human growth and development

4. Valid: Provisional -- three years. Permanent certificate must be applied for after three years. Six additional credits required in graduate level education courses for permanent certification

OR

Three years successful experience as a home and school visitor following completion of an approved preparation program.

5. Reciprocity: Yes. NCATE. Candidate required to take a course, Pennsylvania school law, if not included in prior training.

6. Function:

a. Social case work
b. Investigation of family problems
c. Work with pupil personnel staff to improve collaborative efforts
d. Work with community resources and social work agencies and the home in order to facilitate the optimal schooling opportunity and personal development of the pupil.

Pennsylvania - continued

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Printed documents from the Commonwealth of Pennsylvania, Department of Education, Bureau of Teacher Certification, Harrisburg, Pennsylvania - Received, 1977.

XXXX. State: Rhode Island

Certification: Required (R)

Certification Process: Transcript Review

A. School Social Worker

1. Level of certification: School Social Worker

2. Teaching certificate requirements: None

3. Preparation requirements:

a. Completion of a four-year college course with a Bachelor's degree from an institution approved by the State Board of Regents.

b. Master's degree in Social Work from a school accredited by the Council on Social Work Education, to include a minimum of 60 credits in the following areas:
1) Human Growth and Behavior
2) Social Welfare
3) Methods in casework, group, community organization, research and administration in any combination
4) Research
5) Field work

4. Valid: For life--upon attainment of MSW degree and three years successful experience as a school social worker in Rhode Island.

5. Reciprocity: NCATE (National Council for the Accreditation of Teacher Education) and Interstate Agreement or Northeastern States Reciprocity Contract (eleven state arrangement for reciprocal certification of elementary teacher education graduates of home state approved programs).

6. Function:

(General Descriptions deduced from preparation requirements)

a. Counsel pupils and parents re: school problems
b. Coordinate Pupil Personnel Programs and consult with teaching staff
c. Serve as liaison between school and community

B. Home Visitor (not Home-School Visitor)

1. Level of certification: Home Visitor

2. Teaching certificate: Yes

Rhode Island (continued)

3. Preparation requirements:

Two types of certification require different levels of preparation.

a. Type #1 - Provisional certification
   1) Completion of a four-year college course with a Bachelor's degree from an institution approved by the State Board of Regents.
   2) Eligibility for a Rhode Island teacher's certificate
   3) Fifteen semester hours of courses in the following areas:
      a) Child Development and/or Child Psychology
      b) Behavior Problems of Children, Causal Factors and Treatment of Juvenile Delinquency and/or Mental Hygiene
      c) Social Case Work
      d) Laws Relative to the Welfare of Children and to Compulsory Education

b. Type #2 - Professional Home Visitor Certificate
   1) Master's degree or thirty-six semester hours of approved study beyond Bachelor's degree
   2) Same as a-2
   3) Same as a-3
   4) Three years successful experience as a Home Visitor or Attendance Officer while on a Provisional certificate in Rhode Island

4. Valid: Provisional Home Visitor certificate is valid for 6 years and is not renewable. Holder must qualify for professional certification.
Professional Home Visitor certificate is valid for life.

5. Reciprocity: Same as under A-5.

6. Function:

a. Counsel pupils and parents re: school attendance and other adjustment problems
b. Collaborate with other pupil personnel
c. Handle attendance recording and processes related to intervention

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker:

1. Level of certification: Attendance Officer

Note: This position title is used interchangeably with the Home Visitor. Preparation requirements, function, etc. are identical with Home Visitor.

E. Source: Letter and documents received from State of Rhode Island and Providence Plantations, Department of Education - Received June, 1977.

XXXXI. State: South Carolina

Certification: Required (X)

Certification Process: Transcript Review

A. School Social Worker:

1. Level of certification: School Social Worker
Class I, Class II, Class III

2. Teaching certification: Must earn a minimum score of 510 on the Common Examinations

3. Preparation requirements: Three types

a. Type #1 - (Class III) Bachelor's Degree

1) General Education -- 42-45 Semester Hours	Semester Hours
--English	12
--Biological and Physical Sciences	12
--Social Studies	12
--Health	2-3
--Art and Music	4-6

2) Professional Education -- 18 Semester Hours	
--Child Growth and Development	3
--Adolescent Growth and Development	3
--Social Work Practice Intervention	6
--Field Practicum in Social Work in a school setting or in a social agency dealing with children or adolescents	6

3) Subject Matter Preparation -- 24 Semester Hours	
--Introduction to Social Welfare as a Social Institution	3
--Community Structure and Organization	3
--The Family	3
--Racial and Ethnic Minorities	3
--Social Problems	3
--Abnormal Psychology	3
Two courses to be elected from the following:	
--Statistics and/or Research	3
--Human Behavior	3
--Special Area Courses in Social Work or Social Welfare Studies	3
--Juvenile Delinquency or Criminology	3
--Cultural Anthropology	3
--Social Psychology	3
--Personality Theory	3

South Carolina (continued)

b. Type #2 - (Class II) Bachelor's Degree plus 18 Semester Hours
   1) Bachelor's Degree
   2) Qualifications to hold the certificate for School Social Worker Class III
   3) Eighteen semester hours of graduate credit in the Foundation courses of a program leading to a Master of Social Work degree
   4) Two years of experience as a School Social Worker Class III

c. Type #3 - (Class I) Master's Degree
   1) Master of Social Work degree from a college or university accredited for the preparation of social workers by the National Council on Social Work Education
   2) National Teacher Examinations - A minimum score of 510 on the Common Examinations

4. Valid: Five years. Renewable upon completion of six semester hours of graduate credit in the area of social work.

5. Reciprocity: Not for this specialty

6. Function:
   (General descriptions deduced from course requirements)
   a. Counsel pupil, parents
   b. Consult with school staff and pupil personnel
   c. Work with community re: school related programs

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker:

1. Level of certification: Attendance Supervisor

2. Teaching requirements: Must earn minimum score of 510 on the Common Examinations

3. Preparation requirements:
   a. Bachelor's Degree
   b. General Education -- 42-45 Semester Hours

	Semester Hours
--English	12
--Biological and Physical Sciences	12
--Social Studies	12
--Health	2-3
--Art and Music	4-6

   c. Professional Education -- 18 Semester Hours

--Human Growth and Development	6
--General Methods and Materials of Teaching in Elementary and Secondary Schools	6
--Field Practicum in the area of Attendance Supervisor or Social Work	6

South Carolina (continued)

d. Subject Matter Preparation -- 18 Semester Hours — Semester Hours

Courses to be elected from the following:

--Social Case Work	3
--Introduction to Sociology	3
--Welfare Services	3
--Community Structure and Organization	3
--Social and Child Welfare	3
--Sociology of Child Development	3
--Techniques of Guidance and Counseling	6
--Educational Sociology	3
--General School Administration	3
--Approved Electives (To come from Psychology, Sociology, Social Psychology, or Anthropology)	3

4. Valid: Not indicated.

5. Reciprocity: None indicated.

6. Function:

Attendance related procedures

E. Source: Office of Teacher Education and Certification, State Department of Education, 1015 Rutledge Office Building, Columbia, South Carolina 29201 - Received May, 1977.

XXXXII. State: South Dakota

Certification: None

The State of South Dakota does not have certification for school social worker, home-school visitor, visiting teacher, or attendance worker. There are no guidelines, position descriptions or preparation requirements at the state level. Local school districts determine the needs, preparation requirements and job description.

Source: Letter received November, 1976, from the South Dakota Department of Education, Pierre, South Dakota.

XXXXIII. State: Tennessee

Tennessee does not certify school social work personnel at this time, but the State Department is in the process of adopting certification standards for the school social work area.

Source: Telephone contact with Ms. Willis, State Department of Education, Nashville, Tennessee - Received May, 1977.

XXXXIV. State: Texas

Certification: Required (X)

Certification Process: Approved Program or transcript

A. School Social Worker: Position title not indicated.

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher:

1. Level of certification: Visiting Teacher

2. Teaching certificate requirements: Yes. A provisional teacher's certificate

3. Preparation requirements:

a. Bachelor's degree from accredited college or university
b. Provisional teaching certificate
c. Three years of successful teaching experience in an approved school, or three years in an approved social welfare agency
d. Completion of the thirty-six (36) semester hour program for the Visiting Teacher Certificate, which should include:
(1) Professional Education Area - three semester hours
A course or courses dealing with principles, issues, social forces and trends affecting the organization and administration of the public schools.
(2) Specialization Area - twenty-one semester hours in courses dealing with:
(a) Child development -- physical, social and emotional factors influencing the child's behavior
(b) Theories and techniques of casework
(c) Analysis of human behavior in social settings and review of social psychological theory
(d) Techniques and principles of working with groups
(e) Social welfare
(f) Community organization strategies
(g) Tests and measurements
(3) Resource Area - twelve semester hours
This area should be utilized to strengthen the specialization or professional education components of the student's learning experience.

4. Valid: Not indicated.

5. Reciprocity: Not indicated.

Texas - continued

6. Function:
   a. To interview parents in regard to child's personal history
   b. To confer with parents when child shows poor social adjustment
   c. To try to adjust home conditions whereby more favorable conditions will be attained in regard to school work, behavior, attendance and interest
   d. To offer direct services to children when needed
   e. To refer cases requiring long term casework to outside social agencies
   f. To prepare summaries on cases being transferred to other social agencies
   g. To advise parents of community agencies which can offer them help with their problems
   h. To prepare parents before referring them to other social agencies
   i. To cooperate with social agencies who are working with a child or family
   j. To explain the purpose of social work in the school
   k. To serve as a consultant to principal and teacher in regard to problem children not referred
   l. To bring to the teacher and the principal all data which will make for a better understanding of the child
   m. To set up case conferences of all interested parties for better understanding of a child's problems
   n. To serve on community committees
   o. To keep case records
   p. To belong to and participate in professional organizations

D. Attendance Worker: Position title not indicated.

E. Source: Texas Education Agency, Austin, Texas. Descriptive documents - Received May, 1977.

XXXXV. State: Utah

Certification: Required (X)

Certification Process: Approved program

A. School Social Worker:

1. Level of certification: School Social Worker

2. Teaching certification requirements: None

3. Preparation requirements: (Two types)

a. Type #1 - Basic Professional Certificate
(1) Approved orientation to the public school system by
(a) teaching certificate, or
(b) internship (1 semester) which includes substantial amount of experience with children and contact with public schools
(2) MSW degree
(3) Demonstrated satisfactory level of competence in areas identified in the Competence Guidelines for School Social Workers (Utah State Board of Education)
(4) Recommendation of institution approved for preparation of social workers
(5) Licensed as a social worker by the State Utah

b. Type #2 - Professional Certificate
(1) Hold Basic Professional Certificate described above
(2) Complete three years successful school social work experience as verified by the employing school district
(3) Demonstrate competence in each of the areas identified in the official Guidelines
(4) Recommendation of the employing school district and the preparing institution where appropriate

4. Valid: Not indicated.

5. Reciprocity: Yes, with forty-six (46) states and the District of Columbia

6. Function:

a. Work with individuals and families
b. Work with groups
c. Work with communities
d. Work effectively as a team member with other school personnel
e. Consult and cooperate with teachers and other staff members
f. Conduct research activities

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Printed documents from the Utah State Board of Education, Division of Staff Development. "Competency Guidelines for School Social Workers." 10-17-75 - Received, 1977.

XXXXVI. State: Vermont

Certification: Required (L)

Certification Process: Transcript review

A. School Social Worker: (Pupil Personnel Services - Guidance Services Endorsement)

1. Level of certification: Pupil Personnel Services - Guidance Services Endorsement

2. Teaching certification requirements: None

3. Preparation requirements: (Three types)

a. Type #1 - Professional Probationary Certificate (two options)
(1) Master's degree in approved program (for school social worker)

OR

(2) Two years successful teaching; plus completion of one-half of an approved master's program (in social work); and one year of paid work experience in non-educational fields

b. Type #2 - Professional Standard Certificate
(1) Master's degree (in approved social work program)
(2) Two years successful experience as a school social worker as determined by recommending employing superintendent or qualified committee of professional colleagues

c. Type #3 - Professional Continuing Certificate
(1) Master's degree (in approved social work program)
(2) Five years successful experience as a school social worker
(3) Specific statement of long range plans for professional growth

4. Valid: Type #1 - 2 years
Type #2 - 2-4 years
Type #3 - 5 years. Renewable on six hours credit in approved local program

5. Reciprocity: Yes. Interstate Certification Reciprocity Compact

6. Function:

a. Counsel and work with pupils individually and in groups to enhance their growth and development
b. Counsel with parents and teachers about students problems
c. Work with pupil personnel team
d. Make appropriate referrals to community resources when indicated
e. Professional continuing certificate candidate is required to serve as administrator of guidance service programs

Vermont (continued)

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: "Regulations Governing the Certification of Educational Personnel," issued by the State Board of Education, Division of Teacher and Continuing Education, Montpelier, Vermont - 1971. Received September, 1977.

XXXVII. State: Virginia

Certification: Required (R)

Certification Process: Transcript review

A. School Social Worker:

1. Level of certification: School Social Worker

2. Teaching certification requirements: None

3. Preparation requirements:

a. Master's degree from an accredited graduate School of Social Work
b. One year successful experience as a school social worker
c. Minimum of six graduate semester hours in the area of educational foundations or curriculum

4. Valid: Not indicated.

5. Reciprocity: Based on Interstate Certification Contracts: Virginia has a reciprocal contract with 26 states

6. Function:

a. Casework with pupils and parents re: school adjustment
b. Collaborate with pupil personnel staff and school administrators
c. Work with community resources and social work agencies to enhance school programs and to facilitate cooperation between the home and school
d. Perform and interpret research with specific application to community, family, and pupil problems as confronted by the school social worker

B. Home-School Visitor: Position title not indicated. (Note: The school social worker is also referred to as the "Home-School Coordinator" in Virginia)

C. Visiting Teacher:

1. Level of certification: Visiting Teacher

2. Teaching certification requirements: Yes, must be certified as teacher

3. Preparation requirements:

a. Master's degree
b. One year successful teaching experience
c. Twenty-one (21) semester hours graduate credit distributed in the following areas:
(1) Human Behavior
(a) Human Growth and Development
(b) Psychology (child, educational or abnormal)
(c) Sociology (educational, family, group dynamics)

Virginia (continued)

(2) Theory and Methods
(a) Casework
(b) Seminar in Visiting Teacher Services
(c) Community Organization
(3) Evaluation

d. One year supervised experience program

4. Valid: Not indicated.

5. Reciprocity: Based on Interstate Certification Contracts: Virginia has a reciprocal contract with 26 states

6. Function:

a. Counseling pupils and their parents concerning learning problems, especially those who are affected by physical, neurological, intellectual or emotional disturbances, and social adjustment
b. Assess problems of poor learner using objective data and school records

D. Attendance Worker: Position title not indicated.

E. Source: "Standards for Approval of Teacher Preparation Programs in Virginia," State Department of Education, Richmond, Virginia, 1973 - Received November, 1976.

XXXVIII. State: Washington

Certification: Required (R)

Certification Process: Complete approved consortium program

A. School Social Worker:

1. Level of certification: Educational Staff Associate

2. Teacher certification requirements: None

3. Preparation requirements: (Three types)

a. Type #1 - Preparatory Certificate
The preparatory certificate authorizes experiences in school or school-related settings designed to develop competence at the "initial" level of certification. This certificate is valid for one year and is renewable.

b. Type #2 - Initial Certificate
The initial certificate authorizes school service in a particular role and allows the holder to assume independent responsibility for working with children, youth and adults. This certificate is valid for three years and is renewable once.

c. Type #3 - Continuing Certificate
The continuing certificate authorizes school service on a career basis and assumes continued professional development. The continuing certificate is valid as long as the holder continues in service. It is subject to renewal only if the holder leaves educational service for a period in excess of four years.

Note: Under 1971 guidelines, Washington State no longer requires specific courses or even any list of specific competencies. Instead, the varied training programs that grow out of the unique qualities of the agencies making up a particular consortium are strongly encouraged and supported.

4. Valid: See 3a., 3b. & 3c.

5. Reciprocity: Yes. NCATE (National Council for the Accreditation of Teacher Education)

6. Function:

a. Counseling with pupils and parents
b. Collaborate with teachers, administration, and community agencies
c. Consultative skills in facilitating teachers' understanding of child behavior
d. Community organization skills to meet the needs of school and community

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

Washington (continued)

D. Attendance Worker: Position title not indicated.

E. Source: Document from Frank B. Brouillet, Superintendent of Public Instruction, Olympia, Washington - Received May, 1977.

XXXXIX. State: West Virginia

Certification: Required (L)

Certification Process: Transcript review

A. School Social Worker: Position title not indicated.*

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.*

*Note: Position title endorsement in West Virginia combines the services of social worker and attendance officer under one title "Social Services and Attendance." For this endorsement, the following information obtains:

1. Level of certification: Social Services and Attendance

2. Teaching certification: None

3. Preparation requirements:

   a. Bachelor's degree
   b. One hundred fifty (150) clock hours of clinical experience in a public school system with the unit offering social services or with a public agency offering social services. Each student shall be required to have at least one-half of the clinical experience in a public school system with the unit offering social services.

4. Valid: Five years.

5. Reciprocity: Interstate Compact

6. Function:

   a. Establish a close liaison between the school, home and community agencies in resolving problems of school adjustment and attendance
   b. Provide for the direct or indirect individual, family, and/or group counseling for prevention and correction of school, home, social, and personal adjustment problems as well as physical problems directly related to learning disabilities and irregular school attendance
   c. Identify trends in behavior, concerns and climate within a school population and utilize these trends in cooperating with school personnel in developing a success-oriented curriculum
   d. Possess a knowledge of the duties and responsibilities of a school social worker and director or assistant director of attendance

E. Source: Printed documents including copies of school code; Department of Education, West Virginia - Received December, 1976.

XXXXX. State: Wisconsin

Certification: Required (X)

Certification Process: Approved program; (transcript review for non-residents)

A. School Social Worker:

1. Level of certification: School Social Worker

2. Teaching certification requirements: None

3. Preparation requirements:

a. Master's degree in social work
b. Completion of approved program in school social work
c. Eighteen (18) semester credits of professional education or its equivalent
(1) Six semester credits in professional education
(2) Two years of social work experience

Note: One year in school setting
or
in an agency whose major responsibility is to serve children and youth and whose program is recognized by an institution with an approved program in school social work. Four semester credits for each year of social work experience completed, up to a maximum of eight semester credits, may be accepted toward meeting the eighteen semester credit education requirement.

4. Valid: Not indicated.

5. Reciprocity: None

6. Function:

a. Development of the problem-solving and coping capacities of people
--Helping a child who is experiencing educational difficulties because of a troubled family situation
--Helping a teacher who is having difficulty in class management, or communicating with an individual child
--Helping a school administrator resolve a staff conflict
--Helping the district receive adequate support from agencies
--Helping a parent to understand program placement of children and articulate special needs

b. Link people with system resources, services and opportunities
--Placement of children in special programs
--Helping a teacher with emotional difficulties receive necessary help
--Helping a school staff cope with interpersonal conflict through linking with human relations consultants
--Collaborating with other school team members, community and agency personnel in identifying gaps in service and in coordinating efforts and resources

Wisconsin (continued)

c. Promote the effective and humane operation of these resource systems
   --Program evaluation
   --Offering specific feedback to teachers, administrators, parents, and children who are involved in a problem-solving effort
   --Helping establish effective staff in-service training programs
   --Assessments such as school census to determine early problem identification and necessary program modifications to meet changing community needs

d. Contribute to the development and improvement of school policy
   --Participation in committees, research, planning groups, parent groups, etc., that relates directly or indirectly to school policy
   --Interpretation of changing social legislation
   --Development of alternative educational programs for those students experiencing apathy, indifference, or hostility as reflected in attendance problems

B. Home-School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated for certification.

E. Source: State of Wisconsin, Department of Public Instruction. Letter, printed copy of laws - Received November, 1976.

XXXXXI. State: Wyoming

Certification: Required (R)

Certification Process: Approved program; transcript review for non-residents

A. School Social Worker:

1. Level of certification: School Social Worker

2. Teaching certificate requirements: None

3. Preparation requirements: (Three types)

a. Type #1 - Initial Certificate (two options)
(1) Option #1
(a) Bachelor's degree from an approved program in social work (BASW)
(b) Minimum of twelve (12) semester hours in professional education
(2) Option #2
(a) Master's in Education including fifteen (15) semester hours in approved program in social work
(b) Three years successful experience in public school or other experience related to social work

b. Type #2 - Standard Certificate
(1) Eligibility for the Initial Certificate with an endorsement as a school social worker
(2) Three years successful school experience as a school social worker and/or related school experience
(3) Renewable with five additional semester hours in social work

c. Type #3 - Professional Certificate
(1) A master's degree in social work
(2) Eight years successful school experience, three of which must have been in school social work

4. Valid: See b(3) above

5. Reciprocity: NCATE (National Council for the Accreditation of Teacher Education)

6. Function:

a. Counsel with pupils and parents both individually and in groups
b. Coordinate pupil personnel teaming efforts to address school problems
c. Consult with school staff and administrators on school issues
d. Collaborate with community agencies in linking community programs with school programs to meet pupil educational needs

Wyoming (continued)

B. Home & School Visitor: Position title not indicated.

C. Visiting Teacher: Position title not indicated.

D. Attendance Worker: Position title not indicated.

E. Source: Manual, "Teacher Certification Regulations for Wyoming Public Schools," 1975. State Department of Education, Cheyenne, Wyoming - Received May, 1977.